

## Application for payment by direct deposit

### HOW TO FILL IN THE FORM

- Complete the form in CAPITAL LETTERS.
- Fill in Parts 1 and 2. Your overseas bank will help you with part 2 if you are not sure.
- Sign Part 3.
- If you have nominated a cheque account, please attach a cheque, clearly marked 'CANCELLED', to the application.

#### **PART 1 - Personal details**

Forename(s)

Surname

Payroll Number

National Insurance Number

Date of Birth

Your Address:

#### **PART 2 - (Overseas bank details – please note bank name and address are mandatory)**

Name of Bank or Financial Institution:

Address of Bank or Financial Institution:

BIC/Swift Code:

8 to 11 digits

Account Number:

up to 34 characters

Currency:

(will be paid in local currency unless stated otherwise.)

The Account is in the Name(s) of:

**Reason for payment: Pension (PEN)**

#### **PART 3 - Please read and sign below.**

**I wish for my future pension payments to be paid by direct deposit to the account noted above.**

Signature:

Date: