



## Application for payment by direct deposit

## HOW TO FILL IN THE FORM

- Complete the form in CAPITAL LETTERS.
- Fill in Parts 1 and 2. Your overseas bank will help you with part 2 if you are not sure.
- Sign Part 3.
- If you have nominated a cheque account, please attach a cheque, clearly marked 'CANCELLED', to the application.

PART 1 - Personal details
Forename(s) Surname
Payroll Number National Insurance Number Date of Birth
Your Address (please include telephone number):
PART 2 - (Overseas bank details – please note bank name and address are mandatory)
Name of Bank or Financial Institution:
Address of Bank or Financial Institution (please include telephone number):
BIC/Swift Code: 8 to 11 digits
Bank Code: 5 digits
Account Number: up to 35 characters
Currency: (will be paid in local currency unless stated otherwise.)
The Account is in the Name(s) of:
Reason for payment: Pension (PEN)
PART 3 - Please read and sign below.
I wish for my future pension payments to be paid by direct deposit to the account noted above.
Signature: Date: